

Application for Employment

Private & Confidential



Please return this Form to: FAO: J.Johnson@wakemans.com / J.McNally@wakemans.com

Ref: Trainee 2017

Wakemans Limited
11/12 Highfield Road, Edgbaston, BIRMINGHAM B15 3EB

Position applied for: Quantity Surveyor Trainee

PERSONAL DETAILS

Surname: _____ Forenames: _____ Title: _____

Address: _____

Date of Birth (Optional): _____ Tel No: _____

Do you have a current Driving Licence? YES NO Driving Groups: _____

Expiry Date: _____ Do you have Endorsements? _____

EDUCATION HISTORY (Continue on back of page if necessary)

Schools / College / University:	Qualifications Gained (including Grades):

EMPLOYMENT HISTORY (Continue on back of page if necessary)

From / To:	Employer:	Job Title and Outline of Duties:	Rate of Pay:	Reason for Leaving:

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REFERENCES

Please provide names and addresses of two persons who can provide you with a character and work experience reference.

1.

2.

OTHER EMPLOYMENT

Please note any other employment you intend to continue if you were successful in obtaining this position.

LEISURE

Please note here your leisure interests, sports and hobbies etc.

CRIMINAL RECORD

Please note any criminal convictions except those spent under the Rehabilitation of Offenders Act 1974.

HEALTH DETAILS

Are you registered as DISABLED? YES NO

If YES please give details and specify any special needs in relation to your disability:

Please list any diseases, disorders, allergies, muscular or muscular skeletal injuries from which you have suffered or continue to suffer from:

Please detail any form of medicine, drugs or treatment you are currently and / or regularly receiving:

Please list all absences from work in the past year and the reasons for these absences:

DECLARATION (Please read this carefully before signing this application)

1. I confirm that the above information is complete and correct and that any untrue or misleading information will give my employer the right to terminate any employment contract offered.
2. I agree that the organisation reserves the right to require me to undergo a medical examination (Should we require further information and wish to contact your GP with a view to obtaining a medical report, the law requires us to inform you of our intention and obtain your permission prior to contacting your GP).

Signed:

Date:

Wakemans provide equal opportunities and are committed to the principle of equality regardless of race, colour, nationality, religion, ethnic or national origins, age, gender, marital status, sexual orientation or disability. We will apply employment policies which are fair, equitable and consistent with the skills and abilities of our employees and the needs of the business.

QF/4.1/B

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FOR OFFICE USE ONLY

Interview date:

Offer Letter: YES NO

Rejection Letter: YES NO

Acceptance: YES NO

References: YES NO

Medical: YES NO

Pass to Admin:

Dead File / New File

NOTES: